

EVICTION DIVERSION PROGRAM (EDP) Tenant Application Form

Submit completed application with supporting documents to:

Please:

Print clearly.

Do NOT include original documents (we require photocopies only).

Avoid Processing Delays:

Eligibility cannot be determined until you provide all required documentation.

The most common cause of processing delays is missing documents.

Applications must:

- Be complete, signed and dated.
- Complete all sections and declarations.
- Include all supporting documents as listed in the attached checklist.

Applications submitted without required supporting documents can be held for a maximum of 30 days.

The Coronavirus Relief Fund (CRF) Eviction Diversion Program (EDP) is designed to keep Michigan residents who fell behind on their rent during COVID-19 in their homes. The program utilizes a specially designed process to quickly provide rental assistance for eligible renters who have been impacted.

Who is eligible?

You may be eligible for the Eviction Diversion Program (EDP) if you and your family, if applicable, meet **all** the following conditions:

- 1. Have received a notice to quit or a court ordered summons, complaint or judgment for unpaid rent after <u>March 1, 2020</u>.
- 2. Gross household income up to 100% area median income (AMI)
 - Must provide at least 4 weeks or one month of pay stubs or benefit information to document current earned and/or unearned income.
- 3. A state ID in the tenant's name (with supporting proof of residency if the address does not match the unit)
- 4. A lease agreement in the tenant's name (if a written lease was completed)

For more information on eligibility, please contact:

Eviction Diversion Program (EDP) Tenant Application

| 1. Tenant Information | | | | |
|---|---|---|--|---------------------|
| Full Name (Head of Household) | Date of Birth (mm/dd/yyyy) | | Social Security Number | |
| Gender | Race | Ethr | nicity | Disabling Condition |
| ☐ Female ☐ Male ☐ Trans Female (MTF or Male to Female) ☐ Trans Male (FTM or Female to Male) ☐ Gender Non-Conforming | ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or other Pacific Islander ☐ White | | Non-Hispanic/Non-Latino Hispanic/Latino | ☐ Yes ☐ No |
| O Harrabaldinfamorikan iki ili il | | , | | ı |
| 2. Household Information – List all other Full Name | Date of Birth (mm/dd/yyyy) | | Social Security Number | |
| Gender | Race | Ethr | nicity | Disabling Condition |
| ☐ Female ☐ Male ☐ Trans Female (MTF or Male to Female) ☐ Trans Male (FTM or Female to Male) ☐ Gender Non-Conforming | ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or other Pacific Islander ☐ White | | Non-Hispanic/Non-Latino Hispanic/Latino | ☐ Yes ☐ No |
| Relationship to Head of Household | | 1 | | I . |
| ☐ Head of Household's child ☐ Head of Household's spouse or partner ☐ Head of Household's other relation memb ☐ Other: non-relation member | er (other relation to head of household) | | | |
| Full Name | Date of Birth (mm/dd/yyyy) | | Social Security Number | |
| Gender | Race | Ethr | nicity | Disabling Condition |
| ☐ Female ☐ Male ☐ Trans Female (MTF or Male to Female) ☐ Trans Male (FTM or Female to Male) ☐ Gender Non-Conforming | ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or other Pacific Islander ☐ White | ☐ Non-Hispanic/Non-Latino ☐ Yes☐ Hispanic/Latino ☐ No | | |
| Relationship to Head of Household | | | | |
| ☐ Head of Household's child ☐ Head of Household's spouse or partner ☐ Head of Household's other relation memb ☐ Other: non-relation member | er (other relation to head of household) | | | |
| Full Name | Date of Birth (mm/dd/yyyy) | Social Security Number | | |
| Gender | Race | Ethnicity | | Disabling Condition |
| ☐ Female ☐ Male ☐ Trans Female (MTF or Male to Female) ☐ Trans Male (FTM or Female to Male) ☐ Gender Non-Conforming | American Indian or Alaskan Native Asian Black or African American Native Hawaiian or other Pacific Islander White | ☐ Non-Hispanic/Non-Latino ☐ Yes ☐ No | | |
| Relationship to Head of Household | | 1 | | I |
| ☐ Head of Household's child ☐ Head of Household's spouse or partner ☐ Head of Household's other relation memb ☐ Other: non-relation member | er (other relation to head of household) | | | |

^{*}Complete additional pages as needed to respond for all household members

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| 3. Household (Contract Unit) | Address | | | | | | | |
|---|--|--------------------------|--|--|--|--------------------------|--|--|
| Address (Number and Street Name, | | | City | | State | Zip Code | | |
| 4. Mailing Address, if different | t than abov | /e | | | | | | |
| Address (Number and Street Name, Apt., etc.) | | City | | State | Zip Code | | | |
| 5. Contact Information | | | | | | | | |
| Phone Number to reach you | Number to reach you Contact name and nu | | | Email Addr | ess . | | | |
| 6. Household Income – Does yo | our househol | d have any income?[| ☐ No ☐ Yes → Total mo | onthly househ | old income | \$ | | |
| Please check all sources of income th | at your hous | ehold received in the la | ast 30 days. ATTACH PRO | OF | | | | |
| ☐ Social Security benefits ☐ Supplemental Security Income (SSI) ☐ Pension/retirement benefits ☐ Veteran's benefits/Military allotmet ☐ Tribal payments (Energy Assistant Rental income or a land contract, it | nts ce/LIHEAP, t | | ncome Work Mone Other ling profit sharing, land clain | oyment/earne er's Compens ey from family/ r, please list ns, etc.) | ation | | | |
| Household Member Name* | Source of Income (include employer name) If Applicable | | Rate of Pay | | Payment Basis (hourly, weekly, monthly, etc.) | | | |
| | | | | | | | | |
| | | | | | | | | |
| *Complete additional pages as needed | d to respond | for all household mem | bers | | | | | |
| 7. Rental Information | | | | | | | | |
| Move-in date | | Contract Rent amou | nt | Date of Las | | it Payment | | |
| Owner/Landlord Name | | | | | | | | |
| Are you past due or delinquent on your rent? | | | Amount past due or de | Amount past due or delinquent (without late fees) | | | | |
| ☐ Yes ☐ No | | | | | | | | |
| 8. Tenant Signature I certify that, to the best of my knowle | dge and holi | of all the information n | resented and attached to thi | e application i | e true corro | ct and complete in overv | | |
| respect; fully discloses my household Tenant Signature | | | | | cumstances | | | |
| 3 | | | | | | | | |

Eviction Diversion Program (EDP) Tenant Application

Checklist

| Before submitting this application for the Eviction Diversion Program (EDP), please review the following to make sure that all required information is included with the application. |
|---|
| ☐ Copy of a notice to quit or a court ordered summons, complaint or judgement |
| ☐ Copy of state ID for the tenant applicant (with proof of residency if address does not match the un |
| ☐ Most current copy of lease agreement in tenant's name (if a written lease was completed) |
| Provide all proof of earned and unearned income for household members that live at the property and that are over the age of 18; |
| Eviction Diversion Program (EDP) Owner/Landlord Application (landlord may also submit separately) |